



CORDIALLY INVITES YOU TO BE PART OF

# Q4E 2016

QUEST FOR EXCELLENCE

THEME:

## INNOVATION IN HR TO MEET BUSINESS CHALLENGES

### ELIGIBILITY:

- Each organisation can nominate maximum two teams
- Team shall comprise 3 members each

### PROCEDURE:

- Each Team shall submit a write-up on the theme limited to 3000 words
- Team shall make presentation before jury members
- Jury will decide the final winner

### 5 AWARDS

- ₹ 1,00,000/- Winner Team
- ₹ 50,000/- Runner up Team
- ₹ 20,000/- Best New Promising Team
- ₹ 10,000/- Best Young Presenter (Female)
- ₹ 10,000/- Best Young Presenter (Male)

### PARTICIPATION FEE:

₹ 20,000/- per organisation

Last Date of Registration - Jan. 9, 2017, Monday

Submission of write-up - Jan. 13, 2017, Friday

### DATE & VENUE:

January 27, 2017, Friday, 09:30 AM

at Power Management Institute

Plot 5-14, Sector 16A, NOIDA (UP)

### CONTACT DETAILS:

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Details are available at [www.powerhrforum.org](http://www.powerhrforum.org)

### Power HR Forum Members Organisation





**Quest for Excellence (Q4E -2016)**  
THEME: Innovation in HR to Meet Business Challenges  
Brief about the Competition

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1. THEME [Q4E] -2016:

Innovation in HR to Meet Business Challenges

2. PROCEDURE

2.1 The participating team shall be submitting a written paper and thereafter oral presentation as per the following schedule in line with the guidelines given at Annexure – A:

Q4E - 2016: Schedule of the event

Last Date for Registration	-Jan. 9, 2017 (Monday)
Last Date for Submission of Write-up	-Jan. 13, 2017 (Friday)
Date of Presentation before Jury and Declaration of Winners	-Jan. 27, 2017 (Friday)

2.2 A Panel of judges constituted by the Forum whose decision shall be final and binding shall evaluate the written paper as well as the presentation and declare the winners. Details of the evaluation criteria are given below.

<u>Evaluation Criteria</u>	
	WEIGHTAGE
1 WRITTEN	
1.1 Idea generation	15
1.2 Practicality of suggested solutions	15
1.3 Soundness of business plan	20
1.4 Stakeholders engagement	25
2 ORAL	
2.1 Clarity and substance in the presentation	10
2.2 Response to questions	15
<b>Total</b>	<b>100</b>



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### 3. OBJECTIVES

Main objectives of the competition are as under:

To develop the competency of collating and analyzing business intelligence and strategies;

To develop general management skills among junior / middle level executives;

To promote skill in literature survey and research;

To encourage creativity and innovative thinking;

To encourage teamwork and build team spirit; and

To enhance presentation skills.

### 4. ELIGIBILITY

4.1 The competition is open to the employees in member organizations of Power HR Forum and to employees of other Public Sector Utilities [subject to availability of seats].

4.2 Each organization can send two teams and each team may comprise three members (maximum).

### 5. GUIDELINES FOR PRESENTATIONS

#### 5.1 WRITTEN PRESENTATION

5.1.1 The written paper shall preferably be in the context of own organization based on new ideas and innovative approaches supported by analysis of data from pertinent sources, including organizational examples wherever applicable.

5.1.2 The contents of the written paper should be within 3000 words excepting supporting papers; these to be kept to minimum and furnished as annexure.

5.1.3 The orientation, font and style to be followed in the written presentation are given below.

- Font - Arial, Size 12 and Line Spacing 1.2
- Please ensure to keep the images, charts to minimum and also taking care of following.
  - Please avoid using images downloaded from Internet.
  - Figures, Tables etc. should be numbered consecutively like Figure –1, Figure – 2, Table-1, and Table-2 and so on and please give a caption below each corresponding figures, tables etc.



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---

- Contents of the white up should maintain a logical flow as mentioned below:
  - Title Page containing the theme, name of the team leader and team members, name of the organization, number of words, date of submission and signature.
  - Abstract (Limited to 300 words)
  - Introduction
  - Details of research
  - Analysis of data and key findings
  - Idea generation and solution offered
  - Suggested business plan
  - Approach for implementation including stakeholder engagement
  - Limitation of current work, if any
  - Conclusion
  - References
  - Annexure (s) Including details of the team members
- Give References in Harvard Style as mentioned below:
  - For books, furnish surname, initials (year), title of book, publisher, place of publication.
  - For journal articles give surname, initials (year), "title of article", and journal name in full, volume and/or issue number, and pages.
  - For online source reference, the full URL should be mentioned.

5.1.4 Each team is required to submit one soft copy (preferably by mailing to powerhrforum@gmail.com) and two bound copies of the written presentation.

## 5.2 ORAL PRESENTATION

5.2.1 Each team will get a total of 25 minutes for the oral presentation, out of which the first 15 minutes will be used for presentation and the subsequent 10 minutes will be used for clarification of any query raised by jury members and others. It is essential that all the team members should participate in making the presentation.

5.2.2 The content of the oral presentation should not reflect any thing extra, which is not mentioned in the write up.

5.2.3 The teams should bring main findings and points in their presentations before the Judges.

5.2.4 The decision of the Panel of Judges shall be final and binding.



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**6. PARTICIPATION FEE**

A participation fee of ₹ 20,000/-per organisation may be sent to the Forum Secretariat by DD/ Cheque favoring “Power HR Forum” payable at New Delhi.

**7. PRIZES & RECOGNITIONS**

7.1 The winning team shall receive a cash prize of ₹ 1,00,000/-

7.2 The runners up team shall receive a cash prize of ₹ 50,000/-

7.3 In addition to above there will be three cash prizes in the following categories:

- Best New Promising Team (Teams participating for the first time in Q4E event) shall receive a cash prize of ₹ 20,000/-
- Best Young Presenter (Female) [35 Years or below] shall receive a cash prize of ₹ 10,000/-
- Best Young Presenter (Male) [35 Years or below] shall receive a cash prize of ₹ 10,000/-

7.4 Coverage to the winners of the competition in Power HR Forum Journal and its Website, [www. powerhrforum.org](http://www.powerhrforum.org)